



# The Little Meadow Group

Maintaining children's safety and security on the premises

Procedure

Issue 3

May 2024

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Reviewed	Sharon Phillips	May 2012	
	Sharon Phillips	August 2015	
	Sharon Phillips	August 2017	
	Sharon Phillips	May 2020	
	Sharon Phillips	May 2023	
	Sharon Phillips	May 2024	
	Sharon Phillips	April 2025	



# The Little Meadow Group

## Maintaining children’s safety and security on the premises

### Policy Statement.

The Little Meadow Group maintains the highest possible security of the site to ensure each child is safely cared for and able to complete their learning experience without fear during their time with us.

### EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning And Development
1.3 Keeping Safe	2.2 Parents as Partners		

## Procedures

### Children’s personal safety

- The Little Meadow Group ensures all employed staff have been checked by criminal records by an enhanced disclosure from the Data Barring Service.
- Adults under normal circumstances will not supervise children on their own. Another adult will always be in ear shot or eyesight.
- All children are supervised by adults
- Whenever a child is on the premises two adults are also present.
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by an activity.
- Everyone is encouraged to take responsibility for risk assessment and safety.

### Security

- Systems are in place for the safe arrival and collection/departure of the children.
- The staff record the time of arrival and departure of the children.
- The arrival and departure time of adults, staff, volunteers and visitors are recorded.
- Our systems prevent unauthorised access to our site.



- Our systems prevent children from leaving the site unnoticed.
- The personal possessions of staff and volunteers are securely stored during sessions.

### **Safety of all users**

- Our systems are frequently audited and annually serviced.
- Our fire alarms are annually tested.
- All electrical equipment is subject to a PAT test once outside manufactures warranty.